

# Monroe County Early Intervention Program

## OSC Admin. Agenda

Catholic Family Center  
30 Hart St. #5 (entrance in rear of building)  
Rochester, NY 14605  
232-2050

June 7, 2011

8:30am – 10:30am

### 2010 Scribes / locations

DT	CFC
BG	MCDPH
RCN	RCN
BG	MCDPH
CAFL	CAFL
FRC	FRC
CFC	CFC

**Review of Minutes/Roundtable Sharing and Announcements** ALL 10 min

**Follow Up On Action Items from previous meeting** ALL 10 min

- Respite & Transportation- e-mail packet if you have parent consent to do so; if not, you may call her to provide the info
- BG changed the record review sheet to incorporate NYEIS
- If NYEIS Help Desk is unable to help you, e-mail or call BEI at [bei@health.state.ny.us](mailto:bei@health.state.ny.us) or 518-473-7016

### Agenda

- |  |        |        |
|--|--------|--------|
| • Tracking referrals (info presented every 3 months)   | DT     | 0 min  |
| • OSC Admin meeting dates for remainder of this year   | AM/ALL | 10 min |
| July 12 <sup>th</sup> - location TBD   |        |        |
| August 2 <sup>nd</sup> - RCN   |        |        |
| September 13 <sup>th</sup> - TBD   |        |        |
| October 4 <sup>th</sup> - CAFL   |        |        |
| November 1 <sup>st</sup> - FRC   |        |        |
| December 6 <sup>th</sup> - CFC   |        |        |
| • Record Review summaries (plan for July)  | ALL    | 10 min |
| • EI All County Conference Call  | AM     | 20 min |
| - Billable/Non-billable document (e-mail; letters; attending CPSE meeting; visiting preschool programs with family; NYSDOH does expect to issue the guidance document) |        |        |
| • Misc   |        |        |
| - Provider Updates   | AM/ALL | 20 min |
| - Provider Availability & Provider Availability Grid   |        |        |
| - Flexibility with provider schedules  |        |        |
| • Insurance Form & Billing for SC  | BG     | 10 min |
| • NYEIS update/discussion  | ALL    | 20 min |
| - Additional NYEIS training- Aug 8 <sup>th</sup> or 9 <sup>th</sup> - waiting confirmation, but it will be one of those 2 days   |        |        |
| - Providers still not registered in NYEIS  |        |        |

- Parent Respite & Transportation packets
  - Policy changes/updates & reminders- when adding a service and/or requesting a consult, a reminder that there should be a related outcome  
-Make-up policy- consistent for re-referrals
  - OSC Quarterly **Tuesday July 19th**
  - Other- Provider Fair (fall)
- |     |        |
|-----|--------|
| ALL | 10 min |
| ALL | 10 min |
| ALL | 10 min |

**Next Meeting:** Tuesday, **July 12th** at (Change location due to parking lot gates being locked?)